

## **TAGLIT Post-Report Discussions and Follow-Up**

The questions below might assist you in best using your TAGLIT data for planning, funding, professional development, grant writing, etc.

This document will allow you to discuss these questions, with your report in hand, with your key instructional staff. After group discussions have been held, your responses to these questions can be input directly into your TAGLIT report at the TAGLIT website ([www.taglit.org](http://www.taglit.org)). Then, you'll be able to print out a completed report, with your feedback, as a final analysis and planning document.

### **QUESTIONS TO CONSIDER when reviewing your TAGLIT report:**

#### **TAGLIT Report Section 1a. - Technology Planning - Process, Document, and Support**

Based on the TAGLIT responses for your school, what are your greatest strengths with regard to the technology planning process and the planning document? Where is more work needed? To what degree is your staff supportive of the plan? Does this area need improvement? If so, what can be done?

##### **1b. Technology Policies**

What policies are in place and working well? Where is more work needed? Does your school have other technology policies? How are they working? Is this an area that you should spend time on? Is this an area of low concern for your school?

##### **1c. Technology Expenditures**

What category of technology expenditures is greatest? Least? Are this year's expenditure's typical? If you have other expenditures, what are they? Is there a combination of funds coming from the school, as well as the district? Is additional funding needed? How can you use the data in this report to request additional funding through grants, etc.?

#### **2a. Teacher's Technology Skills**

In what areas are teachers' technology skills the greatest? What skills need more improvement? Are there skill areas where perhaps the average is low, but there is at least one teacher who could teach the others? Are there technology specialists at your school who can use this data to refine the support they're currently providing?

#### **2b. Teachers' Use of Technology in Teaching and Learning**

Overall, at what stage are teachers in using technology in teaching and learning? Which tool category is used most? Which specific tool is used most? Which tool category is used least? Which specific tool is used least? Do you consider low use in some areas critical? Does it matter that some teachers report low use in some areas? Why? Why not?

#### **2c. Technology-Related Professional Development**

On average, in how much technology-related professional development do teachers participate? Does this report accurately reflect both in-school professional development and district-level in-service? What percentage of your total technology budget goes toward professional development? What are your teachers greatest professional development needs? Are they more interested in skill development, enhancing student learning, or both? Are their reported needs aligned with your current professional development efforts?

## **2d. Technology-Related Instructional Support**

What percentage of your technology support goes toward technical support? Toward instructional support? When instructional support is offered, is it most often in the form of individualized professional development, group work, collaborative lesson development, or collaborative teaching?

## **3a. Students' Technology Skills**

In what area(s) are students technology skills the greatest? What skills need further development?

## **3b. Students' Frequency of Technology Use for Learning**

How frequently do students use technology in the class where technology is used the most? What kinds of technology are students using the most? Least?

## **3c. Technology and the Way the Classroom Works**

What kinds of changes do teachers feel take place in the classrooms where they use technology?

## **4. Community Connections**

In what ways does your school involve the community in your instructional technology program? Might the community play a more active role in supporting technology in your school? How?

## **5a. Hardware**

How appropriate is your school's placement of hardware to achieving instructional technology goals? How adequate is your teachers' access to hardware? What hardware items are in sufficient supply? What hardware items may need to be increased?

## **5b. Software and Electronic/Online Resources**

How adequate is your teachers' access to software to achieve your school's instructional technology goals?

## **5c. Technical Support**

How adequate is your school's technical support? What aspect of technical support receives the most time? Least? Does this appear to align to school/teacher needs?

## **6. Open-Ended Responses - Teachers**

What are the main issues that teachers feel need attention in order for them to more effectively use technology for teaching and learning?

## **7. Open-Ended Responses - Students (if a student survey was conducted)**

What are the most common suggestions students make regarding the improvement of your technology program? What are some insightful comments or suggestions from students? Might students play a more active role in supporting all above questions? How?

**To input your response into the TAGLIT website for printing, etc. log in with your original username and password, go to your TAGLIT data summary, and then click on the "responses" section. Once complete, you will be able to print a formatted document containing your original data, as well as your post-survey discussion comments.**